|  |
| --- |
| **YOUR NAME**  Email • Mobile number  Location  • LinkedIn Profile • Twitter/Blog/Portfolio/Other |
| *Write a brief objective to tell potential employers the type of work you are seeking. It is wise to tailor your objective to suit that employer and the role you are applying for.* |

**WORK EXPERIENCE**

|  |
| --- |
| **Dates From – To**  **JOB TITLE,** *Company 2*  Brief description of your role and the company (2—3 lines)   * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. |
| **Dates From – To**  **JOB TITLE,** *Company 1*  Brief description of your role and the company (2—3 lines)   * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this.   **Dates From – To**  **JOB TITLE**, *Company 1*  Brief description of your role and the company (2—3 lines)   * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. * Describe your responsibilities and achievements in terms of impact and results. Use examples/evidence to support this. |

**EDUCATION AND CERTIFICATIONS**

|  |
| --- |
| **Month Year**  **DEGREE/CERTIFICATION,** *University/School*  Can include your Major, GPA, awards, and honours |
| **Month Year**  **DEGREE/CERTIFICACTION,** *University/School*  Can include your Major, GPA, awards, and honours |

**KEY SKILLS AND STRENGTHS**

|  |
| --- |
| * List your strengths relevant to your industry/ job you are applying for. * List your strengths relevant to your industry/ job you are applying for. * List your strengths relevant to your industry/ job you are applying for. * List your strengths relevant to your industry/ job you are applying for. * List your strengths relevant to your industry/ job you are applying for. |

**REFEREES**

|  |
| --- |
| *Available upon request.* |